

**WCA Board Meeting
June 13, 2008
Ramada Inn – Ocean Shores**

Present: Rich LaRosa, Tracy Grunenfelder, Michelle Watson, Kevin Loesch, Jeneva Cotton, Bill Brown, Hisami Yoshida, Pamela Maddess, Melissa Rowland (for Belinda Stewart), Brandon Rogel (for Susan Hubbard), Karin Johnson, Voncille Molett, and Anthony Daniels (for Wanda McRae)

Guests: Pete Hall and Mary Leftridge-Byrd

Welcome and introductions conducted by Rich. Minutes from the previous meeting were reviewed. Hisami moved to approve minutes; Karin seconded. All in favor. Motion passed.

New Business

Re-Entry: Mary Leftridge-Byrd gave presentation and open communication regarding upcoming re-entry information. Mary asked us as WCA Board Members to get the information out regarding re-entry plans and contact information. Upcoming memo will be coming out for DOC staff to show what's been happening with the Re-Entry initiative and associated funding.

2008 Budget: Bill B. went over 2008 forecasted budget, including profits and losses. Current checking account balance of \$2500.

New Website & Board Member Page: Bill B. and Michelle discussed current issues with the website and information being placed on pages. The costs were more than anticipated and this was not ever made clear. Rich is going to contact Larry (web designer) to get an actual contract in writing and to discuss actual fee agreement.

Connections: Discussion held regarding new Connections format. It seems to have been well-received. Jeneva will keep it at three issues per year, with articles due on March 15, July 15, and November 15 for publication.

WCA Email: Jeneva brought up fact that WCA email is not currently being checked. Also, efforts to combine WCA membership email addresses onto current email site are proving difficult. Jeneva will continue to work on this in order to get membership information sent out electronically.

2010-2011 Conference Site: Several different areas have contacted WCA Board Members regarding siting for the 2010-2011 conference, including Snohomish County and Great Wolf Lodge. Criteria for receiving conference proposals should include per diem rates, Wednesday through Friday dates, and ease for transportation. Please bring proposals to next meeting. Pamela also suggested the possibility of holding conference at CJTC facility to keep costs lower.

SW Co-chair Nomination: Tracy introduced Pete Hall, a CCO from Tri-County Unit. Pete has expressed interested in becoming more involved in WCA, and would like the opportunity to represent the SW region. Tracy moved for the appointment of Pete to the vacant SW Co-chair position. Michelle seconded. All in favor. Rich appointed Pete Hall to the vacant position. Welcome, Pete!

Old Business

2008 Conference Update: All workshop slots are filled! There were more RFP's this year than ever. Themes of tracks are based on personal and professional development and taking care of our staff. Registration team is hoping to forward a copy of conference schedule with registration this year to attract more attendees. The 3 host hotels for conference, which is held at the Convention Center are Ramada Inn, Holiday Inn Express, and the Quality Inn. There will be a BBQ/Bonfire on the beach the first night of the conference. Quinalt Casino is providing shuttle service. The start time for the opening ceremonies will be 10:30 AM. The committee has worked very hard to provide another quality conference.

By-Laws: Item tabled since neither Bill F. nor Peria were present.

Membership: Pamela showed new copies of membership forms that have been updated. Dean is still working with ACA folks to get updated rosters with better accuracy and in a more timely manner.

Awards Candidates: Kelly Kelly has stepped down from her position as Nominations and Elections Chair for this term. Tracy took over the process and went over nominations received. Ballots were cast for nominated individuals/agencies. Winners announced at conference.

Committee Reports:

By-Laws: Bill F. absent

Membership: See above.

Legislative: Frank absent.

Finance and Budget: Vendors are starting to be secured for conference. Will likely have another large vendor turnout.

Public Relations: Jeneva is working on next issue of *Connections*. Please send article information as soon as possible!

Nominations & Elections: See above.

Conference & Training: Dick absent.

NABCJ Representative: Anthony Daniels reported on the Pen & Pencil program project to work with and mentor youth at Remann Hall. NABCJ's last meeting was held 6/10/08 and included nominations for Board Members.

WCJ Representative: Melissa Rowland reported Belinda has been identifying WCJ Board Members and is working on a new WCJ brochure. Dues have not yet been designated, but information will be forthcoming.

Western Correctional Assoc Representative: Hisami reported the WeCA's last meeting was held in April. The 2008 WeCA conference will be held in Tucson, Arizona in August. It will include a Director's Panel similar to WCA's panel last year. DOC Secretary, Eldon Vail, will be on panel. Conference is a combination of WeCA, Arizona Corrections, and the American Probation and Parole Association.

Jail Industries Board Representative: Ned absent.

CJTC Representative: Brandon reported on Memorial Dedication held on May 30th. Now known as the Erdahl Memorial Gate. Bob Kastama and John Prideaux were core members in getting this started and both spoke at dedication. DOC Color Guard presented the colors and DOC Secretary Vail spoke at event. Was well attended and very nicely done.

Regional Co-Chairs

Northwest: James & Sally absent.

Southwest: Anthony absent. Pete Hall appointed to vacant position.

Central: Position currently vacant.

Northeast: Karin & Voncille discussed upcoming event for July 30th regarding re-entry information/communication session with guest speaker, Mary Leftridge-Byrd. WCA will sponsor event and it sounds like it will be a large event attended by much of the east side of the state.

Southeast: Mark absent. Kevin volunteered to help in any way possible with the NE regions upcoming event.

Closing

The next meeting will be held at the 2008 conference. The meeting will be a combination of the quarterly Board meeting, and the annual general membership meeting. More information will be forthcoming.